

**MINUTES  
TAYLORS FIRE & SEWER DISTRICT  
REGULAR BI-MONTHLY MEETING  
MAY 25, 2021**

The regular bi-monthly meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 4:30 pm.

**BOARD MEMBERS PRESENT**

Mark A. J. Rea Jr., Commission Chairman  
Jeff Hannah, Commission Vice Chairman/Secretary  
Paul Bowen, Commission Treasurer

**STAFF PRESENT**

Bobby Baker, Fire Chief	Chris Powell, Construction Crew Leader
Samantha Babb, Director of Sewer Services	Gary Cantrell, Operations Supervisor
Robert Van Pelt, Deputy Chief	Shane Bagwell, Assistant Chief
Alicia Jenkins, Administrative Data Coordinator	Michael Jones, TV Crew Leader
Stephanie Hackler, Senior Accounting & HR Specialist	Chris Clark, Sewer Technician

**OTHERS PRESENT:**

Jaime Daniel

The meeting was called to order by Chairman Rea at 4:33 pm. Chairman Rea led everyone in saying the Pledge of Allegiance. Chairman Rea stated that the media outlets who requested notification of this bi-monthly meeting were notified via door posting, email, website, Facebook, and Twitter.

Chairman Rea presented the minutes from the regularly scheduled bi-monthly meeting held on March 9, 2021 at 4:30 pm, the special called meeting held on March 10, 2021 at 10:00 am, the special called meeting held on March 22, 2021 at 9:30 am, the special called meeting held on March 24, 2021 at 9:00 am, the special called meeting held on April 6, 2021 at 10:00 am, the special called meeting held on April 20, 2021 at 10:00 am, the special called meeting held on April 21, 2021 at 8:30 am and the special called meeting held on May 6, 2021 at 9:30 am. Treasurer Bowen made a motion to accept all of the minutes as presented. Vice Chairman/Secretary Hannah seconded the motion. The motion carried unanimously.

Chairman Rea recognized Director Babb for the Sewer Department Report. Director Babb then diverted to Operations Supervisor Cantrell for the Sewer Department Report. Operations Supervisor Cantrell reviewed the written and attached Sewer Report. He introduced new hire, Chris Clark, who was hired on November 30, 2020 as a Sewer Technician on the Construction Crew. Operations Supervisor Cantrell then reviewed the in-house work each Sewer Crew has been working on, as well as contracted rehab work going on in the District. He briefed the Board on meetings and training attended during the previous months, as well as all upcoming meetings/training. Lastly, Director Babb referenced the Work Order and Service Request summaries from July 1, 2020 to the present date.

With there being no further questions or concerns with the Sewer Department Report, Treasurer Bowen made a motion to accept the Sewer Department Report as written. Vice Chairman/Secretary Hannah seconded the motion. The motion carried unanimously.

Chairman Rea recognized Fire Chief Baker for the Fire Department Report. Fire Chief Baker reviewed the meetings attended during the previous months, as well as upcoming meetings/training. He recognized the years of service, resignations, and deployment for various personnel. Fire Chief Baker announced that the Fire Department received the Fire Safe South Carolina Community Designation Award, which is a community risk reduction program designed to help reduce fire related injuries and deaths, and to promote consistent communication and messaging to improve emergency incident data quality in order to provide valuable resources to local communities. He also announced that the Insurance Services Office (ISO) has completed its analysis of the Fire Department. The Fire Department maintained its ISO Class I PPC rating and is one of only 388 Fire Departments nationwide with the Class I PPC rating. Fire Chief Baker informed the Board that the Fire Department received \$256 from the collection and recycling of the aluminum cans program with proceeds going towards the Southeastern Firefighters Burn Foundation. Fire Chief Baker then summarized the Incident Response Reports for the months of March and April 2021, as well as the 2021 South Carolina Fire Fatalities Report as of May 17, 2021. Not included in the Fire Department Report, Fire Chief Baker read aloud a letter from Captain Hughes regarding B-Shift's hard work responding to a motor vehicle accident call and a letter from the EMS Director of Operations, Kevin Underhill, showing his appreciation for the Fire Department's help on scene at the 1405 Pinecroft Drive call. Lastly, Fire Chief Baker thanked the Sewer Department for their help at the Fire Training Tower. With there being no questions or comments, Treasurer Bowen made a motion to accept the Fire Department Report as written. Vice Chairman/Secretary Hannah seconded the motion. The motion carried unanimously.

Chairman Rea recognized Mrs. Jaime Daniel for the Financial Reports. Mrs. Daniel reviewed the Financial Reports through April 30, 2021 as written and attached. She detailed the statement of net position, the statement of activities, general funds, and the cash flow statement. Mrs. Daniel asked if there were any questions. There were none. Treasurer Bowen made a motion to accept the Financial Reports as presented. Chairman Rea seconded the motion. The motion carried unanimously.

Treasurer Bowen made a motion to go into executive session as per SC Code of Law Sections 30-4-70(a)(1) and 30-4-70(a)(2) for discussion of employment, position requirements, and compensation of employees and Commissioners and other employment related issues, and to receive legal advice where the legal advice relates to matters covered by the attorney-client privilege related to all items above and other matters. Vice Chairman/Secretary Hannah seconded the motion. The motion carried unanimously. The Board entered executive session at 4:54 pm.

Treasurer Bowen made a motion to exit executive session. Chairman Rea seconded the motion. The motion carried unanimously. The Board exited executive session at 7:31 pm. No action was taken during executive session.

Chairman Rea made a motion to change the employee health coverage to Blue Cross Blue Shield PPO, with all levels increasing \$20 per level to include bringing in single employees at the \$20 base

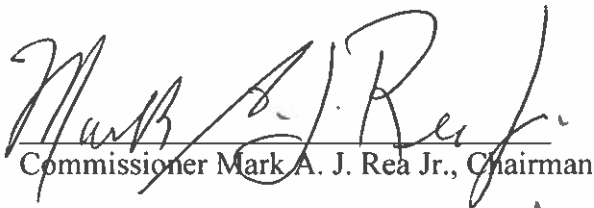
level and to direct Department Heads along with HR to execute the decision as directed. Vice Chairman/Secretary Hannah seconded the motion. The motion carried unanimously.

There was no old business to report.

There was no new business to report.

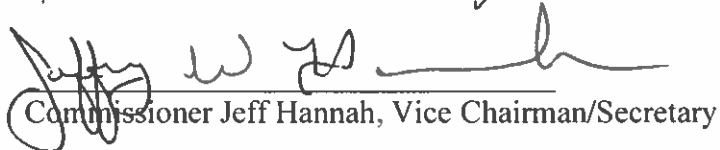
There was no public in attendance and therefore, no public comment.

There being no further business, Vice Chairman/Secretary Hannah made a motion to adjourn the meeting. Chairman Rea seconded the motion. The motion carried unanimously, and the meeting was adjourned at 7:35 pm.

  
Commissioner Mark A. J. Rea Jr., Chairman

8-18-21

Date Minutes Approved

  
Commissioner Jeff Hannah, Vice Chairman/Secretary

  
Commissioner Paul Bowen, Treasurer