

**MINUTES
TAYLORS FIRE & SEWER DISTRICT
REGULAR BI-MONTHLY MEETING
NOVEMBER 14, 2023**

The regular bi-monthly meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 4:30 pm.

BOARD MEMBERS PRESENT

Jeff Hannah, Commission Chairman
Paul Bowen, Commission Vice Chairman/Treasurer

STAFF PRESENT

Bobby Baker, Fire Chief	Marty Dixon, Assistant Chief
Shane Bagwell, Deputy Chief	Todd Jennings, Fire Marshal
Alicia Jenkins, Administrative Data Coordinator	Matthew Mosley, Mechanic
Stephanie Hackler, Senior Accounting & HR Specialist	

OTHERS PRESENT:

Jeff Edney (WK Dickson & Co., Inc.), Todd Mann (Hogan Construction Group, LLC), Mike Pry (DP3 Architect, LTD), Mark A.J. Rea Jr., Jared Sang (DP3 Architects, LTD)

The meeting was called to order by Chairman Hannah at 4:44 pm.

Chairman Hannah stated that the media outlets who requested notification of this bi-monthly meeting were notified via door posting, email, website, Facebook, and X.

Chairman Hannah led everyone in saying the Pledge of Allegiance.

Chairman Hannah opened the floor for a New Station/Headquarters update. DP3, Hogan and WK Dickson updated the Board on the ongoing construction of the New Station/Headquarters and a brief discussion ensued.

The Board then held a brief discussion concerning auto, general liability and workers compensation insurance. Senior Accounting & HR Specialist Hackler gave a brief overview and comparison of the Department's current insurance provider as well as VFIS (Volunteer Firemen's Insurance Service). Vice Chairman/Treasurer Bowen made a motion to stay with the Department's current insurance provider and to designate Fire Chief Baker and Senior Accounting & HR Specialist Hackler to execute the necessary paperwork.

Chairman Hannah presented the minutes from the regularly scheduled bi-monthly meeting held on September 12, 2023 that immediately following the Groundbreaking Ceremony. Vice Chairman/Treasurer Bowen made a motion to accept the minutes as written. Chairman Hannah seconded the motion. The motion carried unanimously.

Chairman Hannah recognized Fire Chief Baker for the Fire Department Report. Fire Chief Baker reviewed the meetings attended during the previous months, as well as upcoming meetings/training. He recognized the years of service, resignations, and deployment for various personnel, as well as announced the rehire of Firefighter Lance Loveridge on September 26, 2023 and Firefighter Brady Farrow on October 6, 2023. Fire Chief Baker requested the Board's approval to declare Brush #81 as

surplus equipment to sell due to the vehicle's maintenance costs when only responding to a minimal number of calls over the last several years. Mechanic Mosley then briefed the Board on the age, usage, and maintenance costs for Brush #81. Vice Chairman/Treasurer Bowen made a motion to declare Brush #81 as surplus equipment. Chairman Hannah seconded the motion. The motion carried unanimously. Fire Chief Baker then announced that he submitted the Department's annual equipment certification documents for 2023 and Fire Marshal Jennings submitted all four quarterly fire inspection reports to the South Carolina Department of Labor, Licensing and Regulations Fire and Life Safety Division. Lastly, Fire Chief Baker then summarized the Incident Response Reports for the months of September and October 2023 and the 2023 South Carolina Fire Fatalities Report as of October 4, 2023. With there being no questions or comments with the Fire Department Report, Vice Chairman/Treasurer Bowen made a motion to accept the Fire Department Report as presented. Chairman Hannah seconded the motion. The motion carried unanimously.

There was no presentation of the Financial Reports due to Mrs. Jaime Daniel's absence. Senior Accounting & HR Specialist Hackler reported that the District's income is coming in as expected from Greenville County and the District's expenses are staying in budget. She also informed the Board that the September and October 2023 financial reports would be emailed to them.

Under old business, Senior Accounting & HR Specialist Hackler briefed the Board on the MetroConnects Annual Expenditure Report for the transferred sewer districts, detailing expenditures associated with sewer rehabilitation performed by MetroConnects in Taylors for fiscal year 2023. Lastly, Senior Accounting & HR Specialist Hackler reported that MetroConnects met and/or exceeded the amount of rehabilitation outlined in their agreement with the District.

Under new business, Deputy Chief Bagwell congratulated Mechanic Mosley on becoming a master certified emergency vehicle technician.

Also under new business, Fire Chief Baker and Deputy Chief Bagwell introduced specifications for a new fire engine that matches the Department's Engine #81. Senior Accounting & HR Specialist Hackler gave the Board her advice on purchasing a new fire truck at the current time. A lengthy discussion ensued on the need, timeline, and financials associated with purchasing a new fire truck.

Senior Accounting & HR Specialist Hackler then presented the proposed 2024 bi-monthly meeting schedule to the Board during new business. Vice Chairman/Treasurer Bowen made a motion to approve the proposed 2024 bi-monthly meeting schedule and to designate Senior Accounting & HR Specialist Hackler to publish the schedule in the newspaper. Chairman Hannah seconded the motion. The motion carried unanimously.

In addition, Fire Chief Baker requested the Board's approval on the replacement of the Department's Deputy Chief vehicle under new business. The current Deputy Chief vehicle would be repaired and used as a training vehicle and the Department would purchase another Deputy Chief vehicle not to exceed \$60,000. Deputy Chief Bagwell explained to the Board the issues he is experiencing with the Deputy Chief vehicle. A brief discussion ensued. Vice Chairman/Treasurer Bowen made a motion to allow Fire Chief Baker to purchase a new Deputy Chief vehicle not to exceed \$60,000. Chairman Hannah seconded the motion. The motion carried unanimously.

Lastly under new business, Senior Accounting & HR Specialist congratulated Chairman Hannah for his recent incumbent re-election win.

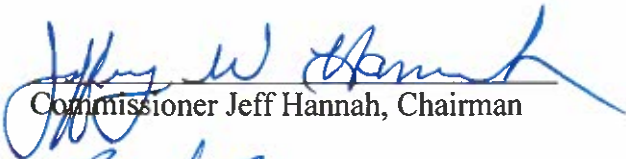
Vice Chairman/Treasurer Bowen made a motion to go into executive session as per SC Code of Law Section 30-4-70(a)(1) for discussion of compensation of employees, Commissioners, and other employment related issues. Chairman Hannah seconded the motion. The motion carried unanimously. The Board entered executive session at 6:03 pm.

Vice Chairman/Treasurer Bowen made a motion to exit executive session. Chairman Hannah seconded the motion. The motion carried unanimously. The Board exited executive session at 8:13 pm. No action was taken during executive session.

Vice Chairman/Treasurer Bowen made a motion to allow Fire Chief Baker to execute matters concerning employee and Commissioner compensation discussed in executive session. Chairman Hannah second the motion. The motion carried unanimously.

There was no public in attendance; therefore, there was no public comment.

There being no further business, Vice Chairman/Treasurer Bowen made a motion to adjourn the meeting. Chairman Hannah seconded the motion. The motion carried unanimously, and the meeting was adjourned at 8:15 pm.


Commissioner Jeff Hannah, Chairman

1-9-24
Date Minutes Approved


Commissioner Paul Bowen, Vice Chairman/Treasurer


Commissioner Ken Carter, Secretary