

**MINUTES
TAYLORS FIRE & SEWER DISTRICT
REGULAR BI-MONTHLY MEETING
SEPTEMBER 10, 2024**

The regular bi-monthly meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 4:30 pm.

BOARD MEMBERS PRESENT

Jeff Hannah, Commission Chairman
Ken Carter, Commission Vice Chairman/Treasurer
Paul Bowen, Commission Secretary

STAFF PRESENT

Bobby Baker, Fire Chief
Alicia Jenkins, Administrative Data Coordinator
Stephanie Hackler, Senior Accounting & HR Specialist
Shane Bagwell, Deputy Chief
Todd Jennings, Fire Marshal

OTHERS PRESENT:

Travis Crain (United Bank), Jaime Daniel

The meeting was called to order by Chairman Hannah at 4:32 pm.

Chairman Hannah stated that the media outlets who requested notification of this bi-monthly meeting were notified via door posting, email, website, Facebook, and X.

Chairman Hannah led everyone in saying the Pledge of Allegiance.

Chairman Hannah presented the minutes from the regularly scheduled bi-monthly meeting held on July 9, 2024, at 4:30 pm. Secretary Bowen made a motion to accept the minutes as written. Vice Chairman/Treasurer Carter seconded the motion. The motion carried unanimously.

Chairman Hannah recognized Fire Chief Baker for the Fire Department Reports. Fire Chief Baker then reviewed the meetings attended during the previous months, as well as upcoming meetings/training. He recognized the years of service, resignations, and deployment for various personnel. Fire Chief Baker announced that Justin Heath and Timothy Nelsen were hired on September 3, 2024, as well as Brayden Roberts on September 9, 2024, and Joshua Ledford on September 16, 2024. Fire Chief Baker also announced that the new Pierce Enforcer Fire Engine #83 has been delivered and is currently in the Department's shop where it is having equipment installed on it. Fire Chief Baker reported that Fire Marshal Todd Jennings submitted the third quarter fire inspection reports to the South Carolina Department of Labor, Licensing and Regulations, Fire and Life Safety Division. The Department received \$242.00 from the collection and recycling of the aluminum cans program, with proceeds going towards the Southeastern Firefighters Burn Foundation. Fire Chief Baker informed the Board that he and Assistant Chief Dixon will be attending the South Carolina Fire Chiefs Conference from September 23, 2024 through September 26, 2024. Lastly, Fire Chief Baker summarized the Incident Response Reports for the months of July and August 2024 and the 2024 South Carolina Fire Fatalities Report as of August 20, 2024. With there being no questions or comments with the Fire Department Report, Secretary Bowen made a motion to accept the Fire Department Reports as presented. Vice Chairman/Treasurer Carter seconded the motion. The motion carried unanimously.

Chairman Hannah recognized Mrs. Jaime Daniel for the Financial Reports. Mrs. Daniel reviewed the Financial Reports through July 31, 2024. She detailed the statements of net position, the statements of activities, general funds, and the cash flow statements. With no questions or comments with the Financial Reports, Secretary Bowen

made a motion to accept the Financial Reports as presented. Vice Chairman/Treasurer Carter seconded the motion. The motion carried unanimously.

In the absence of Hogan Construction and DP3, Fire Chief Baker and Deputy Chief Bagwell briefly updated the Board on the ongoing construction of the New Station/Headquarters.

Chairman Hannah gave the floor to Mr. Travis Crain with United Bank. Mr. Crain introduced himself and briefly shared his knowledge of potential purchasers for the current Station #81, as well as offered his financial and investment assistance with selling the current Station #81.

Secretary Bowen made a motion to go into executive session as per SC Code of Law Section 30-4-70(a)(1) and 30-4-70(a)(2) for discussion of compensation of employees and Commissioners, position requirements, and other employment related issues; and for discussion of negotiations incident to proposed contractual arrangements related to the proposed sale, swap, or purchase of property by the District. Vice Chairman/Treasurer Carter seconded the motion. The motion carried unanimously. The Board entered executive session at 5:00 pm.

Secretary Bowen made a motion to exit executive session. Vice Chairman/Treasurer Carter seconded the motion. The motion carried unanimously. The Board exited executive session at 6:11 pm.

Vice Chairman/Treasurer Carter made a motion to accept the amended changes per recommendations by the District's attorneys for job requirement qualifications for the Fire Chief position. Secretary Bowen seconded the motion. The motion carried unanimously.

Vice Chairman/Treasurer Carter made a motion to accept the actions discussed on pursuing a survey of the current Station #81 and to engage with recommendations from the District's attorneys to send the current Station #81 out for bid. Secretary Bowen seconded the motion. The motion carried unanimously.

There was no old business to discuss.

Under new business, Senior Accounting & HR Specialist Hackler briefed the Board on a secure shredding, scanning and records retention service that the District may want to utilize before its move to the New Station/Headquarters. After a brief discussion ensued, the Board and Chiefs decided not to utilize the secure shredding, scanning and records retention service.

There was no public comment.

There being no further business, Vice Chairman/Treasurer Carter made a motion to adjourn the meeting. Secretary Bowen seconded the motion. The motion carried unanimously, and the meeting was adjourned at 6:18 pm.


Commissioner Jeff Hannah, Chairman

11/12/2024
Date Minutes Approved


Commissioner Ken Carter, Vice Chairman/Treasurer


Commissioner Paul Bowen, Secretary