

**MINUTES
TAYLORS FIRE & SEWER DISTRICT
REGULAR BI-MONTHLY MEETING
NOVEMBER 12, 2024**

The regular bi-monthly meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 4:30 pm.

BOARD MEMBERS PRESENT

Jeff Hannah, Commission Chairman
Ken Carter, Commission Vice Chairman/Treasurer
Paul Bowen, Commission Secretary

STAFF PRESENT

Bobby Baker, Fire Chief	Marty Dixon, Assistant Chief
Shane Bagwell, Deputy Chief	Todd Jennings, Fire Marshal
Alicia Jenkins, Administrative Data Coordinator	Cole Compton, Firefighter
Stephanie Hackler, Senior Accounting & HR Specialist	

OTHERS PRESENT:

Garrett Bayne (Hogan Construction Group, LLC), Jaime Daniel, Todd Mann (Hogan Construction Group, LLC), Jared Sang (DP3 Architects, LTD)

The meeting was called to order by Chairman Hannah at 4:30 pm.

Chairman Hannah stated that the media outlets who requested notification of this bi-monthly meeting were notified via door posting, email, website, Facebook, and X.

Chairman Hannah led everyone in saying the Pledge of Allegiance.

Chairman Hannah opened the floor for the New Station/Headquarters update. Mr. Todd Mann and Mr. Garrett Bayne with Hogan Construction, as well as Mr. Jared Sang with DP3 updated the Board on the ongoing construction of the New Station/Headquarters. A lengthy discussion ensued detailing possible change orders, punch lists, and final dates and inspections.

Chairman Hannah presented the minutes from the regularly scheduled bi-monthly meeting held on September 10, 2024 at 4:30 pm and the special called meetings held on October 15, 2024 at 9:00 am and October 23, 2024 at 1:30 pm. Secretary Bowen made a motion to accept the minutes as written. Vice Chairman/Treasurer Carter seconded the motion. The motion carried unanimously.

Chairman Hannah recognized Fire Chief Baker for the Fire Department Reports. Fire Chief Baker then reviewed the meetings attended during the previous months, as well as upcoming meetings/training. He recognized the years of service, resignations, and deployment for various personnel. With the New Station/Headquarters nearing completion, Fire Chief Baker announced that a walk-through inspection with DP3 and Hogan Construction was conducted to begin the punch list of items that need to be addressed or repaired. Fire Chief Baker also reported that he submitted the Department's annual equipment certification document for 2024 to the South Carolina Department of Labor, Licensing and Regulations Fire and Life Safety Division, and Fire Marshal Todd Jennings submitted all four quarterly fire inspection reports for 2024 to the same entity. The Department received \$319.00 from the collection and recycling of the aluminum cans program, with proceeds going towards the Southeastern Firefighters Burn Foundation. Lastly, Fire Chief Baker summarized the Incident Response Reports for the months of September and October 2024, as well as the 2024 South Carolina Fire Fatalities Report as of October 2, 2024. With there being no questions or comments with the Fire Department Report, Secretary Bowen made a motion to accept the Fire Department Reports as presented. Vice Chairman/Treasurer Carter seconded the motion. The motion carried unanimously.

Chairman Hannah recognized Mrs. Jaime Daniel for the Financial Reports. Mrs. Daniel reviewed the Financial Reports through September 30, 2024, the first quarter of fiscal year 2025. She detailed the statements of net position, the statements of activities, general funds, and the cash flow statements. With no questions or comments with the Financial Reports, Secretary Bowen made a motion to accept the Financial Reports as presented. Vice Chairman/Treasurer Carter seconded the motion. The motion carried unanimously.

Secretary Bowen made a motion to go into executive session as per SC Code of Law Section 30-4-70(a)(1) and 30-4-70(a)(2) for discussion of compensation of employees and Commissioners, position requirements, and other employment related issues; and for discussion of negotiations incident to proposed contractual arrangements related to the proposed sale, swap, or purchase of property by the District. Vice Chairman/Treasurer Carter seconded the motion. The motion carried unanimously. The Board entered executive session at 6:00 pm.

Secretary Bowen made a motion to exit executive session. Vice Chairman/Treasurer Carter seconded the motion. The motion carried unanimously. The Board exited executive session at 6:22 pm.

Vice Chairman/Treasurer Carter made a motion to accept the schedule and the disbursement of the approved and discussed bonuses for employees of Taylors Fire Department on the date the Chief decides. Secretary Bowen seconded the motion. The motion carried unanimously.

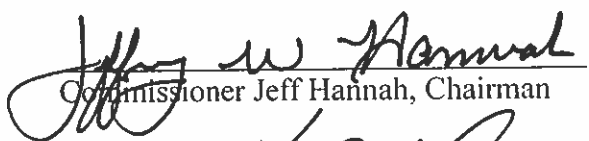
Under old business, Vice Chairman/Treasurer Carter made a motion to accept the change order for the luxury vinyl tile in the new fire station as discussed and move forward with the said change order upon approval by Fire Chief Baker and Deputy Chief Bagwell. Secretary Bowen seconded the motion. The motion carried unanimously.

Under new business, Senior Accounting & HR Specialist Hackler presented the 2025 Board of Commissioners Meeting Schedule for the Board's approval. Secretary Bowen made a motion to approve the 2025 Board of Commissioners Meeting Schedule as discussed in executive session and to post the schedule in the necessary media outlets. Vice Chairman/Treasurer Carter seconded the motion. The motion carried unanimously.

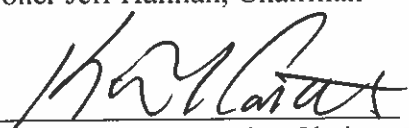
Also under new business, a brief discussion ensued regarding fencing the property surrounding the New Station/Headquarters. Vice Chairman/Treasurer Carter made a motion to accept the budget proposed for the new fence around the new fire station with or without a gate. Secretary Bowen seconded the motion. The motion carried unanimously.

There was no public comment.

There being no further business, Secretary Bowen made a motion to adjourn the meeting. Vice Chairman/Treasurer Carter seconded the motion. The motion carried unanimously, and the meeting was adjourned at 6:40 pm.


Commissioner Jeff Hannah, Chairman

1/14/2025
Date Minutes Approved


Commissioner Ken Carter, Vice Chairman/Treasurer


Commissioner Paul Bowen, Secretary