

**MINUTES
TAYLORS FIRE & SEWER DISTRICT
REGULAR BI-MONTHLY MEETING
MARCH 10, 2026**

A regular bi-monthly meeting of the Board of Commissioners was held at Station #81 Headquarters in the Training Room, 463 W Main Street, Taylors, South Carolina at 4:30 pm.

BOARD MEMBERS PRESENT

Jeff Hannah, Commission Chairman
Paul Bowen, Commission Secretary

STAFF PRESENT

Shane Bagwell, Fire Chief	Todd Jennings, Fire Marshal
Matthew Hughes, Deputy Chief	Hunter Perry, Captain
Marty Dixon, Assistant Chief	Rushton Gilbert, Firefighter
Alicia Jenkins, Administrative Data Coordinator	Doug Ross, Firefighter
Stephanie Hackler, Senior Accounting & HR Specialist	Matt Mosley, Mechanic

OTHERS PRESENT:

Jaime Daniel, Alex Hesselgrave (Love Bailey CPA)

Chairman Hannah moved the number nine agenda item to follow the number five agenda item.

The meeting was called to order by Chairman Hannah at 4:32 pm.

Chairman Hannah stated that the media outlets who requested notification of this bi-monthly meeting were notified via door posting, email, website, Facebook, and X.

Chairman Hannah led everyone in saying the Pledge of Allegiance.

Chairman Hannah then gave the floor to Mr. Alex Hesselgrave with Love Bailey CPA for the presentation of the Fiscal Year (FY) 2025 Financial Audit Report. He stated that the District continues to demonstrate strong financial stewardship, operational discipline, and transparent governance. Mr. Hesselgrave went on to report FY 2025 reflects a year of major capital investment with continued compliance with no audit findings. Internal controls remain effective, with strong oversight, sound budget monitoring, and well-managed financial processes. Love Bailey CPA issued an unqualified or clean opinion of the FY 2025 Audit Report with no audit findings. Lastly, Mr. Hesselgrave asked if there were any questions. With there being no questions, Secretary Bowen made a motion to accept the FY2025 Financial Audit Report as presented. Chairman Hannah seconded the motion. The motion carried unanimously.

Secretary Bowen made a motion to enter executive session as per SC Code of Law sections 30-4-70(a)(1) and 30-4-70(a)(2) for discussion of employment, appointment, position requirements, promotion, compensation, benefits of employees and commissioners and other employment related issues; discussion of negotiations incident to proposed contractual arrangements related to sharing space; and discussion of negotiations incident to proposed contractual arrangements with First Tuesday Strategies. Chairman Hannah seconded the motion. The motion carried unanimously. The Board entered executive session at 4:40 pm.

Secretary Bowen made a motion to exit executive session. Chairman Hannah seconded the motion. The motion carried unanimously. The Board exited executive session at 6:27 pm. There was no action taken in executive session.

Secretary Bowen made a motion to nominate Senior Accounting & HR Specialist Hackler, Chairman Hannah, and Administrative Staff to negotiate and execute a contract for sharing spaces and dispatch, along with anything discussed in executive session. Chairman Hannah seconded the motion. The motion carried unanimously.

Secretary Bowen made a motion to designate Vice Chairman/Treasurer Carter and Administrative Staff to negotiate and execute a contract with First Tuesday Strategies as discussed in executive session. Chairman Hannah seconded the motion. The motion carried unanimously.

Secretary Bowen made a motion to accept the Fire Department Reports and the Financial Reports as written. Chairman Hannah seconded the motion. The motion carried unanimously.

Chairman Hannah presented the minutes from the regularly scheduled bi-monthly meeting held on January 13, 2026 at 4:30 pm. Secretary Bowen made a motion to accept the minutes as written. Chairman Hannah seconded the motion. The motion carried unanimously.

In old business, Senior Accounting & HR Specialist Hackler presented the June 2025 revised and approved EMT Policy that was not signed, executed, nor circulated in 2025, but has since been revised grammatically and updated to remove former Fire Chief Bobby Baker's name and include newly appointed Fire Chief Mitchell Shane Bagwell's name. Secretary Bowen made a motion to accept the revised EMT Policy as written and presented. Chairman Hannah seconded the motion. The motion carried unanimously.

Under new business, Senior Accounting & HR Specialist Hackler briefly introduced the General Records Retention Schedule for Special Purpose Districts from the South Carolina Department of Archives and History for the Department to possibly approve and adopt. Administrative Data Coordinator Jenkins stated that if approved and adopted, the Department could properly report to the South Carolina Department of Archives and History and destroy approximately 18 banker boxes of files that are currently being stored. Chairman Hannah made a motion to approve the South Carolina Department of Archives and History's General Records Retention Schedule for Special Purpose Districts and designated Administrative Staff to execute the discussed schedule as needed. Secretary Bowen seconded the motion. The motion carried unanimously.

Also under new business, Senior Accounting & HR Specialist Hackler requested a motion to approve the removal of former Fire Chief Bobby Baker from the bank signature cards and replace him with newly appointed Fire Chief Mitchell Shane Bagwell. Secretary Bowen made a motion to remove former Fire Chief Bobby Baker from the bank signature cards and add newly appointed Fire Chief Mitchell Shane Bagwell to the bank signature cards. Chairman Hannah seconded the motion. The motion carried unanimously.

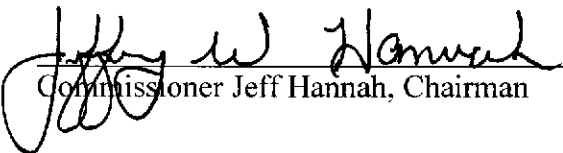
In addition, under new business, Fire Chief Bagwell introduced the need to replace Engine-82A and a quote to acquire a new fire apparatus. Mechanic Mosley briefed the Board on issues with Engine-82A and the need to acquire a new fire apparatus. Senior Accounting & HR Specialist Hackler then briefed the Board on the Department's current financials and financial recommendations for purchasing a new apparatus. After a lengthy discussion on the presented quote, timelines, logistics, and financials, Secretary Bowen

made a motion to accept the Spartan Fire & Emergency Apparatus quote for a new fire apparatus as written, not to exceed \$1.1 million. Chairman Hannah seconded the motion. The motion carried unanimously.

Lastly, under new business, Senior Accounting & HR Specialist Hackler informed the Board that there was no discussion or approval of the Department's Reimbursement Resolution.

There was no public comment.

There being no further business, Secretary Bowen made a motion to adjourn the meeting. Chairman Hannah seconded the motion. The motion was carried unanimously, and the meeting was adjourned at 6:44 pm.



Commissioner Jeff Hannah, Chairman

5/12/2026

Date Minutes Approved

Commissioner Ken Carter, Vice Chairman/Treasurer



Commissioner Paul Bowen, Secretary